

City of Grosse Pointe Park
 15115 East Jefferson
 Grosse Pointe Park, Michigan 48230
 (313) 822-5020

CERTIFICATE OF COMPLIANCE INSPECTION APPLICATION

REQUIRED TO BE FILLED OUT UPON TENANT CHANGE OR EVERY 3 YEARS

Date: _____

Name of Owner: _____ Phone #: _____

Address of owner: _____ Email: _____

Property address to be inspected: _____

Type of property (Circle One): Residential Rental Commercial

Name of Agent/Management Co. _____ Phone: _____

Address _____ Email: _____

NOTE: YOU MUST NOTIFY THIS OFFICE IMMEDIATELY UPON TENANT CHANGE AND UPDATE NAMES, OTHERWISE PARK PASSES WILL NOT BE ISSUED.

	Tenants Names	Phone
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____

OCCUPANCY LOAD

MINIMUM AREA REQUIREMENTS IN SQUARE FEET						
SPACE	1-2 OCCUPANTS		3-5 OCCUPANTS		6 OR MORE OCCUPANTS	
LIVING ROOM	NO REQUIREMENTS		120		150	
DINING ROOM	NO REQUIREMENTS		80		100	
KITCHEN	50		50		60	
	1	2	3	4	5	6
	OCCUPANT	OCCUPANTS	OCCUPANTS	OCCUPANTS	OCCUPANTS	OCCUPANTS
BEDROOMS	70	100	150	200	250	300

FEES

SINGLE HOME, SINGLE RENTAL OR SINGLE COMMERCIAL BUILDING	\$150
TWO FAMILY	\$160
THREE FAMILY	\$205
FOUR FAMILY	\$245

NOTE: IF MORE THAN ONE RENTAL PROPERTY IS INSPECTED ON THE SAME DAY THE FEES ARE AS FOLLOWS:

1 ST UNIT	\$125
REMAINING UNITS	\$50 PER UNIT

PENALTY: A \$50 FEE WILL BE CHARGED FOR: NO SHOW, CANCELTION ON APPOINTMENT DAY OR NON-COMPLETED REINSPECTIONS.